



**URBANISM DEPARTMENT**  
**Application for minor derogation**

Reserve for the usage of the municipality	
Application number for the minor derogation	Application for permit number
Work in progress <input type="checkbox"/> yes   permit n° _____ <input type="checkbox"/> no	Zone
	PIIA <input type="checkbox"/> yes   application n° _____ <input type="checkbox"/> no
Acknowledgement of application (application completed)  Designated officer _____ (year/month/day)	Payment <input type="checkbox"/> yes   receipt n° _____ <input type="checkbox"/> no

The minor derogation is an exception procedure established in Regulation 2018-021 for minor deviations from planning regulations. Under these regulations, the council may authorize the completion of planned work or the regularization of work in progress or completed, which does not meet all the provisions of the zoning or subdivision by-law.

All provisions of zoning regulations 200 or existing Subdivision Regulations 202 may be subject to a minor derogation, with the exception of those relating to land use and density. A minor derogation may be granted in all areas under the existing zoning by-law, with the exception of those where land use is subject to special constraints for public safety reasons.

1. IDENTIFICATION OF OWNER OF THE IMMOVABLE	
Name	Surname
Telephone	Address
Other telephone	

2. IDENTIFICATION OF THE APPLICANT <i>(to be completed only if the applicant is different from the owner of the immovable)</i>	
Name	Surname
Telephone	Address
Other telephone	

*Note: If the application is not made by the owner in the assessment role, the applicant must obtain a warrant or a signed letter from the owner authorizing you to sign the application in his or her place. In the event that the property has recently been sold, you must accompany your application with a copy of the deed or promise to sell.*

3. IDENTIFICATION OF THE PROPERTY	
Civic N°	Public road
Cadaster	Roll number

4. NATURE OF THE REQUEST <i>(explain the elements of the project that are derogatory to municipal regulations)</i>

5. REASON OF THE REQUEST <i>(explain the project that is the subject of the minor derogation application (use another sheet if necessary))</i>
<p>a) What are the reasons why you cannot comply with existing regulations?</p> <p>b) What will be the impact of the derogation on neighboring properties that may affect the enjoyment of their ownership by the owners of neighboring buildings?</p> <p>c) What prejudice do you have to do with the strict application of the current regulations?</p>



**5. REASON OF THE REQUEST**

*(explain the project that is the subject of the minor derogation application (use another sheet if necessary))*

- d) How is this prejudice significant enough to justify the waiver sought?
  
- e) What landscaping solutions do you propose to reduce the impact of the minor exemption requested?

**6. INFORMATION AND REQUESTED DOCUMENTS**

Rec. on

Verification list

- The completed and signed application form (1 copy);
- A signed power of attorney of the owner, if applicable (1 copy);
- a cheque for \$300 paid to the Municipality of Kazabazua  
((\$200 will be refunded if the application is withdrawn prior to the publication of the public notices);
- A description of the land or building (1 copy);
- clear and recent photographs to properly identify the requested derogation (1 copy);
- a location certificate prepared by a surveyor for an existing building illustrating construction and development (1 copy);
- A site plan prepared by a surveyor for a planned construction (1 copy);
- any document relating to a previous application for a permit or certificate (1 copy).

The designated officer in charge of your application reserves the right to application any additional documents or information that give them a clear and accurate understanding of your application.

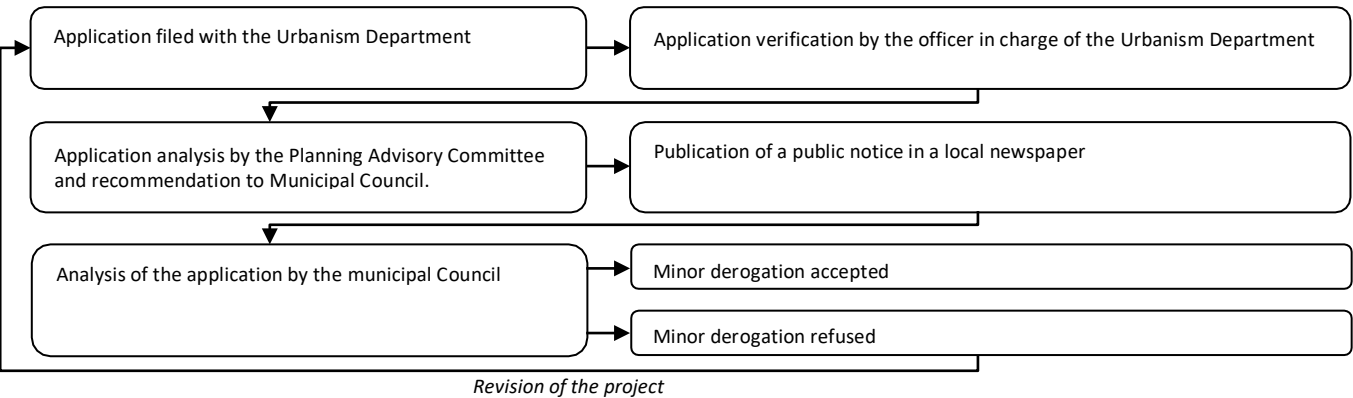
**7. CRITERIA FOR ASSESSING A MINOR DEROGATION**

A minor derogation from existing zoning and subdivision regulations can only be granted if all of the following criteria are met in accordance with the Planning and Planning Act (QRA, v. A-19.1) (Sections 145.1 to 145.8):

- The application relates to a provision of existing zoning or subdivision by-laws that may be subject to a minor derogation application;
- The objectives of the urban plan are respected;
- the minor derogation does not relate to land use or density;
- The applicant is unable to comply with the provisions of the existing zoning or subdivision by-laws covered by the application for a minor derogation;
- the application of the provisions of the existing zoning or subdivision by-laws covered by the application for a minor waiver has the effect of causing serious harm to the applicant;
- If the work is in progress or has already been completed, the applicant has obtained a permit or certificate for the work and has done it in good faith;
- the minor derogation does not interfere with the owners' enjoyment of their ownership of neighboring buildings.

**8. Steps of the application for minor derogation**

Once your application is completed, the content of the application is verified by the officer in charge. The applicant must provide any additional information deemed necessary for a proper understanding of the application. When the file is complete, the officer in charge sends the application for a minor waiver, with or without comment, to the Planning Advisory Committee. The Planning Advisory Committee reviews the application and makes its recommendation to the council. The latter makes its decision at least fifteen (15) days after the publication of a public notice.



**9. SIGNATURE**

*I, the undersigned, herethly state that the information provided here is complete and accurate. I also state that I have been aware of the procedures and the applicable municipal regulations.*

\_\_\_\_\_  
Signature of the applicant

\_\_\_\_\_  
Date (year/month/day)

Important notes :

- If the owner is not a signatory to this application, attach a letter of authorization (proxy) from the owner.
- An application for a waiver for the Planning Advisory Committee must be registered at least 10 days prior to the meeting to be included on the agenda of this meeting. Remember that all required documents must be forwarded and accepted for the application to be registered.
- An application for a minor derogation does not constitute a permit application. An application for a permit must also be filed.
- The purpose of this form is to expedite the application for a minor waiver and does not constitute acceptance of the application at any time.
- The municipality of Kazabazua does not guarantee that this form is up to date at all times and assumes no responsibility for any differences between the official text and the text on this form.
- The information contained in this document is protected by the Access to Public Organizations And Privacy Act (QRA, v. A-2.1).